

Graduate Student Association Meeting

Friday, September 20th, 2019

AGENDA

- I. Call to Order: 5:32pm**
- II. Roll Call: Jazmene Mosley, Desiree Calliste, Tevin Liao, Kayla James, Jeremy Garson, Munirah Ali, Aaron Pieri**
- III. Approval of the Minutes: N/A**
- IV. Approval of the Agenda: All approve**
- V. Officer Reports**
 - A. President's Report, Jazmene Mosley**
 - 1. Welcome & Introduction**
 - 2. Meeting with the President,**
 - a) Last Friday - emphasis on “telling your story” stories of graduate students and connection to community through programming and skill building(ex: career searching, elevator speech)
 - b) How can we be 1? As an institution as a whole, and graduate students
 - 3. Meeting with the VP for Student Affairs, Dr. Tim Gordon**
 - a) Mentoring program for Undergraduate students
 - (1) Juniors, Seniors- applying for Grad school, what the process looks like
 - (2) Providing communication of statistics, information regarding the
 - (3) Goal date - October 24th
 - (a) Students will apply, fill out form for interest in having a mentor, graduate students will apply to serve as mentors
 - 4. Assistance with Buffalo State Committees**
 - a) 150th Celebration for Buffalo State - next meeting
Monday, September 23rd from 2pm-3pm, Cleveland 418
(Munirah Ali will attend)

5. Task-Force(s)

a) Social Media - How do we promote this? (Instagram: Buffalo State GSA)

(1) Signage where Bengal Bucks are accepted, Blackboard community page (one click flyer to join) sent to Dept Chairs, Program Coordinators

(2) In Orientation registration, moving forward

b) Programming and Marketing

(1) Coffee and Kick-back with GSA

(a) Once a month, week before our meeting

(b) Promoting what GSA does, who we are

(c) Tuesday, October 8th - Classroom Building from 4pm-6pm (Desiree, Jazmene)

(d) Wednesday, November 6th - Ketchum Hall from 4pm-6pm (Jeremy, Aaron)

(e) Thursday, December 5th - Bacon from 4pm-6pm (Kayla, Jazmene)

(2) Canva to create promotional material, task team for graphic design (Veronica?) Flyer content out by Monday 9.23

(3) Promotional Video for GSA

c) Graduation Appreciation Week

(1) April 6th-10th, 2020

(2) Concept: National Association of Graduate Students.

(a) Discounts beyond the 10% at Bookstore

(b) Professional Development Day (½ of a Saturday morning) - with workshops

(c) Coffee, donut - hour

(d) Campus House (Monday 8pm as a kick-off)

(e) Say It In 6 Competition

- (i) (Research, Creative work, Personal Purpose) OR (Believe, Inspire, Achieve)
- (ii) Top 10 up for (online) vote- “People’s Choice” displayed at Graduate Fair
- (f) Problem solving and Creativity
- (g) Grant writing as professional development workshop (Munirah has a contact)
- (h) Task force to commit
- (i) Availability for online students
- (j) Holding an event this semester as Test Run?
 - (i) Submit ideas by Oct 8th meeting, for a date in November
 - (ii) Nov 6th - Dr. Floss holding a Financial Literacy workshop (4p-5p in Ketchum, class availability)

6. GSA T-Shirts & Other Swagg

- a) Design (shirts- variety of sizes, bags, popsockets)

7. Student Assembly Fall Conference 2019

- a) Tabled conference - leadership positions in SUNY
- b) Nov 15th-17th

8. Headshots for GSA Website and Instagram

- a) Send to Jazmene

B. Executive Vice President, Desiree Calliste

- 1. Welcome & Introduction
- 2. Graduate Student Position for USG
 - a) Graduate students to be ticket-collector for events
 - b) \$15/hr Between the hours of 6pm-8pm
 - c) Desiree to send email out

C. Vice President of Finance, Tevin Liao

- 1. Welcome & Introduction
 - a) Approved a few requests for finance

- b) GSA has funding for students (Professional Development, Conferences, Research, NOT Study Abroad purposes)

- (1) Up to \$1000 per year

D. Vice President of Administration, Kayla James

- 1. Welcome & Introduction

E. Senator Reports

- 1. No reports

F. Dean's Report, Dr, Kevin Miller

- 1. 4 - Minute Thesis Conference
 - a) Potential of Thesis and Project Competition
 - b) Presenting Information - Projects do not need to be complete
 - c) During Graduate Appreciation Week
 - d) Representatives (2) per school
 - (1) Schools will hold their own Preliminary Competition
 - (2) Finals: winner \$250
 - (3) \$50 rep per school
 - e) Dr. Miller to discuss with others
- 2. Motion has passed - All in favor

VI. Old Business

VII. New Business

VIII. Closing Comments

IX. Adjournments: Motion to adjourn at 6:48pm